

# Camera-ready Copy Guidelines

## Guidelines for Preparing the Camera-ready Copy

1. Page Layout as per the **Template of Journals Pub or STM Journal**
2. Articles must be written and submitted in **English, using MS Word 2010 or later** (in docx file). Spelling should be in British English or American English throughout the text.
3. **Page Layout Specification of Article**
  - Paper size:* A4
  - Margins:* 1 inch (top, bottom left and right)
  - Font:* Times New Roman
  - Font size:* 11 point
  - Line spacing:* Single
  - Paragraph spacing:* 11 point
4. **Title of Article** should be concise and reflect the study. The letters should be bold Upper and Lower case (Title case) and left aligned. There should be no line space above the title. One-line space of 11 point should be left below the title. Font size of the Title of Article should be 20 point and Font type should be Calibri Light.
5. **Author Name** should have both initial and full (author names are indicated by superscripted number). **Affiliation** of each author should have Affiliation, Name of Affiliated Organization, Name of Department/School/Faculty/Research Group, Name of University/Institution/College, City, State/Province, Country (AUTHOR NAME and AFFILIATION are indicated by superscripted number) (**see the Template of Journals Pub or STM Journal**)
6. **Keywords:** There should be five to ten keywords or phrases each separated by a comma.
7. **Abstract** should not be included in Figures, tables and references.
8. **Main Text** should include, in case of research article, Introduction, Materials and Methods, Results, Discussion and Conclusions. In case of clinical trials and report (such as review, case study, study, etc.), author should follow ICMJE requirement and the relevant EQUATOR reporting guidelines, respectively, which is subjected approval by the editorial board of the respective journal. The article should be written, in a paragraph with sub-headings. The first line of the paragraph should be indented and paragraph should be justified.

**9. Referencing** should be as per Referencing Style Guidelines (Author–Number System) of the journal (see the **Template of Journals Pub or STM Journal**)

**10. Acknowledgement:** An acknowledgement may be added separately.

**11. Table and Figure** should be as per Table and Artwork Guidelines of the journal (see the **Template of Journals Pub or STM Journal**)

**12. Abbreviations** should be spellout in full at first occurrence, except for standard abbreviations.

**13. Units:** International System of Units (SI) should be used and a single space must be left between the figure and the unit.

**14. Headings hierarchy** should be as follow:

**FIRST LEVEL HEADING (H1)**—all caps, bold

**Second First Level Heading (H2)**—U/L (upper lower), bold

***Third First Level Heading (H3)***—U/L (upper lower), bold, italic

***Fourth First Level Heading (H4)***—U/L (upper lower), italic

**15. Permissions:** The author is responsible for obtaining the written permissions to quote or reproduce material, including figures, from previously published works. An appropriate credit line should be included.